



**Mineral Area College**  
Serving Communities Since 1922

CAMPUS  
PARKING  
RULES AND  
REGULATIONS



**Mineral Area College**  
Serving Communities Since 1922

P.O. Box 1000  
Park Hills, MO 63601  
573-431-4593

Updated 2/2010

## IN CASE OF AN EMERGENCY DIAL 911

*(From a campus phone, dial 9+911)*

Campus Police and Security Phone: 573-631-2831

### GENERAL

MAC has adopted formal rules and regulations relating to the parking of vehicles on campus. The purpose of these regulations is to facilitate efficient and orderly operation of vehicular traffic on campus and provide maximum parking spaces. These regulations are intended to make college parking facilities available to all members, to promote pedestrian and vehicular safety, and to insure access at all times to emergency vehicles.

Responsibility for using an authorized parking spaces rests with the vehicle. *Lack of space in a certain area is not a valid excuse for violation of these regulations.* Rain or inclement weather will not alter any provisions of these regulations. No vehicle shall be parked on campus property for any other purpose other than completing college oriented business. Students and visitors are to park in parking lots which are reserved for student parking. All authorized and designated parking is on a first come first serve basis.

### COLLEGE PARK

All College Park residents must register their vehicles with College Park at check-in time. A parking permit will be issued at that time. Any vehicle without a parking permit parked at College Park between the hours of midnight and 8:00 a.m. will be issued a ticket. Visitors must park in visitor parking spaces. Parking permits are only valid for parking at College Park.

### APPEALS

In any administrative disciplinary action taken upon a student by Mineral Area College, that student has the right of due process. Mineral Area College recognizes the right of all students facing fine and/or disciplinary action to appeal any administrative disciplinary action using the college's due process procedure. Mineral Area College has an appeal process that must be followed, and each student bears their own responsibility for properly applying for a due process appeal. A copy of the student due process policy can be found in the Student Planner or can be picked up in the Dean of Students Office on campus, Room 100. Internal parking fines can be appealed to the Dean of Students. Violations noted with an asterisk (\*) may be issued in the form of an official Missouri Uniform Complaint and Summons. Those offenses will be handled in the St. Francois County Circuit Courts, with court dates for hearings set by those courts, and can not be appealed using the college's internal due process system. The Dean of Students may be contacted at 573-518-2154.



### LOSS OR DAMAGES

The owner or operator of any privately owned or non-college owned vehicle that is operated or parked on the campus or in parking areas provided by the college, shall assume all responsibility for losses and/or damages that may occur to such vehicle and its contents. Mineral Area College hereby notifies such owners or operators that the college bears no responsibility for the safety, care, or protection of such vehicles and/or contents. The Mineral Area College Dept. of Public Safety strongly recommends that all students, faculty, staff, and visitors keep unattended vehicles locked at all times, and secure all valuables to prevent loss or damage.

## PARKING FINES/CAMPUS

### VIOLATIONS

Mineral Area College fines are handled through the business office and appeals of those fines are handled through the Dean of Students. All offenses marked with a \* are issued on a Missouri Uniform Complaint or Summons (MUCS) form, and are set for hearing in the designated Missouri Circuit Court for St. Francois County. As these are state court appearances, these actions cannot be appealed through the Mineral Area College internal due process procedure. Fines for cases in Missouri Circuit Courts are set by those courts, so individuals receiving MUCS forms should contact the applicable Circuit Court for information related to those fine amounts.

1. Student or visitor parking in staff lot any time: \$25 per Offense.
2. Unauthorized parking (college closed). Vehicle must be parked on the lot at least 48 hours continuously. \$25
3. Entering an area restricted from vehicle traffic. \$25
4. Failure to comply with traffic signs posted for vehicle control. \$25
5. \*Operating a motor vehicle in an unsafe or disruptive manner. \$50
6. Unauthorized use, counterfeiting, altering, or defacing permits. \$50
7. Parking on or over parking space lines. \$25
8. Parking at a yellow curb or crossed out area. \$25
9. Parking in a driveway, on walk ways/side walks, lawn areas, loading zones, fire lanes, or any designated as "NO PARKING" area. \$25
10. Unauthorized parking in a handicapped or crossed out section next to handicapped space (Per ROMs 301.43). \$50-\$300

## STUDENT PARKING ON THE CAMPUS

Students may park in any parking lot marked for students. No student is allowed to park in the faculty/staff parking lots.\* The college will actively participate in the prosecution of individuals who violate laws on the college campus or at off campus activities sponsored by the college. MACDPS is authorized to issue tickets for violations of the rules and regulations set forth in this pamphlet. MACDPS will not authorize privileges deviating from these rules and regulations. Enforcement of these rules is on a 24 hour basis, 7 days a week.



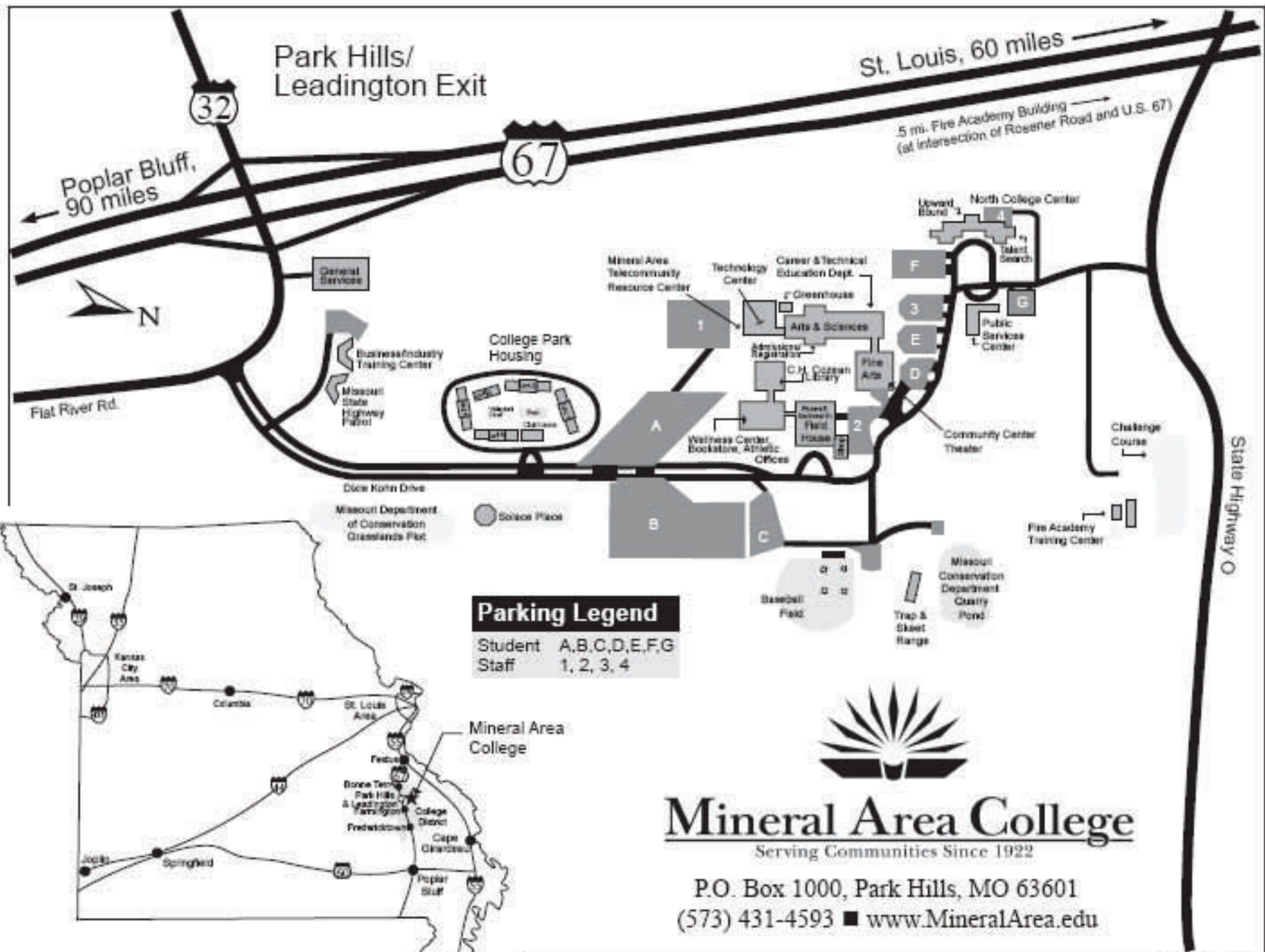
### SPECIAL PERMITS

Those in need of special parking privileges due to an injury or a permanent disability are to obtain a special permit from the Access Office, Room 103 in the Arts and Sciences Building. Students with special permits are to abide by all rules and regulations as stated in this pamphlet.

Students requesting special permits will need to provide:

1. Proof of state disabled parking permit or license plate issued to the student OR
2. A letter from a medical doctor stating the need for special parking and the length of time the permit is needed.

\*Visitors are asked to park in designated visitor parking areas or student lots.



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