HONORS OPTIONS – Fall 2006
PROPOSED DEADLINES

1. Offer Honors Options information or reply to interested students’ requests during first two weeks of class.
   - Fill out honors contract with student along with add and drop slips – leaving off the Honors Course Section Number.
   - Forward the contract and add/drop slips to the dean’s office on or before Friday, September 22nd.
   - Upon approval by the Honors Director, two copies of the contract (one for student and one for instructor) will be returned to the instructor.
   - The add and drop slips will be taken to course registration for processing.

2. REMIND STUDENTS THAT FRIDAY, OCTOBER 13th, IS THE LAST DAY TO REVERSE THE DROP/ADD PROCESS. Any student failing to drop out of the Honors section must complete contracted work or course grade will be reduce by ONE LETTER GRADE.

3. Submit your COMPENSATION FORM for each honors section upon completion of three-fourth of the semester and no later than November 25th. Please attach a roster of students with request.

ATTACHED ARE MORE DETAILED DIRECTIONS AND REVISED CONTRACT