

AQIP Short Term Committee Meeting January 8, 2009

Attendance: Jean Merrill-Doss
 Kay Crecelius
 Lana LaBruyere
 Tim Gray
 Lisa Johnson

The new project was narrowed down to three project ideas: communication, reward job performance, and advising. It was decided "reward job performance" had to do with monetary rewards and at this time should not be considered.

Tim will get more information from Tony Gans on the MAGIC Communication; Jean will get more information about the advising and both will bring to next meeting for the committee to review.

Kay will email AQIP training information to help the committee decide which project would be best to continue with.

The next meeting is set for Wednesday, January 21, 2009, at 10 am in Jean's office.

AQIP Short Term Committee Meeting January 21, 2009

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 Bill Richardson
 Tim Gray
 Lisa Johnson

After much discussion regarding "MAGIC", it was decided in order to do this, there would need to be extra personnel hired. Therefore, this idea was taken off the list.

Advising has many areas that can be useful for our students. An advising office would help students in various areas and programs and would allow help for those students wishing to transfer to four year institutions. Advisor training modules could be set up to help faculty advise more effectively.

Some time was given to changing the offering times of our classes to better assist our non-traditional students. Such as, changing MWF to MW and offering hybrid classes on Friday, and more Saturday classes.

It was decided to some research on advising and the schedule idea and meet back with our findings.

Next meeting will be February 4, 2009, at 10 am.

**AQIP Short Term Committee Meeting
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With much input, it was decided to go with Advising. Each committee member will answer the questions on the Action Project Exploration sheet and send to Jean. She will then compile the answers and the committee will go over them at the next meeting.

Jean will send copies of other campuses advising projects for the committee to review.

Next meeting will be February 11, 2009, at 10 am.